**UNDERGRADUATE RESEARCH ACADEMY – Summer 2023 APPLICATION GUIDELINES:**

A complete application, all six parts, must be received by the end of the day (11:59pm) April 1st, 2023. Please review the program overview, eligibility, and expectations [HERE](https://ura.uccs.edu/sites/g/files/kjihxj1301/files/2023-02/URA%20Program%20overview%20and%20eligibility%202023.pdf).

1. Students should complete the applicant demographics survey [HERE](https://surveyuccs.co1.qualtrics.com/jfe/form/SV_7O4ReiQPfHdzC8m).

2. Application form (below) – to be prepared by the student

3. Personal statement – to be prepared by the student
Format: The proposal should be a maximum of 2 pages, double-spaced, and 12-point font.

In your personal statement, please explain:

* Who you are and your path to UCCS
* Why you want to work on this research project
* How you expect this experience to impact your education and career goals

4. Research proposal - to be prepared by the faculty mentor
Format: The proposal should be a maximum of 4 pages (not including references), double-spaced, and 12-point font.

Content:

* Project description: describe the proposed research so that someone outside your discipline understands the study’s purpose, plan, and potential impact
* Role of research assistant & mentorship plan
* Budget & budget justification
* References

5. Professional letter of recommendation for student applicant from someone other than the faculty mentor – To be emailed by the recommender to csr@uccs.edu by the application deadline

6. Student’s unofficial transcript

**Application submission**:

The application form, the student’s personal statement, the research proposal, and the student’s unofficial transcript should be submitted electronically as a single document in pdf format to csr@uccs.edu. Please name the document URA\_2023\_studentlastname.pdf.

The recommendation letter should be emailed by the reference to csr@uccs.edu by the application deadline.

**Undergraduate Research Academy Summer Program -
 2023 Application Form**

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| **Student Applicant Information- *to be completed by student*** |
| **Name:** Click or tap here to enter text. |
| **Address:** Click or tap here to enter text. |
| **Student UCCS ID #:** Click or tap here to enter text. |
| **Email Address:** Click or tap here to enter text. |
| **Year (Junior or Senior):** Click or tap here to enter text. |
| **Major:**Click or tap here to enter text. |
| **GPA:**Click or tap here to enter text. |
| **Expected Graduation Date:** Click or tap here to enter text. |

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| **Faculty Mentor Information- *to be completed by faculty member*** |
| **Name:** Click or tap here to enter text. |
| **Email:** Click or tap here to enter text. |
| **Campus Department**: Click or tap here to enter text. |
| **Campus Office Location:** Click or tap here to enter text. |
| **Department Financial Liaison Name:** Click or tap here to enter text. |

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| **Research Project Information- *to be completed by faculty member*** |
| **Project Title:** Click or tap here to enter text. |
| **Project Start Date:** Click or tap here to enter text. |
| **Expected Project End Date:** Click or tap here to enter text. |
| **Total Funds Requested:** Click or tap here to enter text. |
| **Has the student and faculty pair applying for funding previously received an Undergraduate Research Academy award?** [ ]  **Yes, please list semester:** Click or tap here to enter text.[ ]  **No** |

The [program expectations and application materials](https://ura.uccs.edu/program-overview) must be jointly reviewed by the student and faculty member and agreed upon prior to submission.

**Student Researcher:**
I understand the requirements of the Undergraduate Research Academy (URA). I will fulfill the requirements of my role as a student researcher, including working closely with my Faculty Mentor, meet weekly with my Faculty Mentor, attend all mandatory URA workshops and participate in Mountain Lion Research Day or CSURF.

|  |  |
| --- | --- |
| Signature | Date  |

**Faculty Mentor:**
I agree to the requirements of the Faculty Mentor for the Undergraduate Research Academy (URA). I will fulfill the requirements of my role as a faculty mentor, including maintaining regular communication with the student researcher, participating in weekly mentor meetings, and helping the student prepare for Mountain Lion Research Day or CSURF.

|  |  |
| --- | --- |
| Signature | Date  |

The application, personal statement, research proposal, and unofficial transcript should be submitted electronically as a single document in pdf format to the Center for Student Research at csr@uccs.edu by the end of the day (11:59pm) on April 1st, 2023.
Please name the document URA\_2023\_studentlastname.pdf.