**UNDERGRADUATE RESEARCH ACADEMY – Summer 2024 APPLICATION GUIDELINES:**

A complete application, all six parts, must be received by the end of the day (11:59pm) April 1st, 2024. Please review the program overview, eligibility, and expectations [HERE](https://ura.uccs.edu/sites/default/files/2024-01/URA%20Program%20overview%20and%20eligibility%202024.pdf).

1. Students should complete the applicant demographics survey [HERE](https://surveyuccs.co1.qualtrics.com/jfe/form/SV_5vQXxqsUmtoVlqu).

2. Application form (below) – to be prepared by the student

3. Personal statement – to be prepared by the student   
Format: The proposal should be a maximum of 2 pages, double-spaced, and 12-point font.

In your personal statement, please explain:

* Who you are and your path to UCCS
* Why you want to work on this research project
* How you expect this experience to impact your education and career goals

4. Research proposal - to be prepared by the faculty mentor   
Format: The proposal should be a maximum of 4 pages (not including references), double-spaced, and 12-point font.

Content:

* Project description: describe the proposed research so that someone outside your discipline understands the study’s purpose, plan, and potential impact.
* Role of research assistant & mentorship plan.
* Budget & budget justification.
* References.

5. Professional letter of recommendation for student applicant from someone other than the faculty mentor – To be emailed by the recommender to [csr@uccs.edu](mailto:csr@uccs.edu) by the application deadline

6. Student’s unofficial transcript

**Application submission**:

The application form, the student’s personal statement, the research proposal, and the student’s unofficial transcript should be submitted electronically as a single document in pdf format to [csr@uccs.edu](mailto:csr@uccs.edu). Please name the document URA\_2024\_studentlastname.pdf.

The recommendation letter should be emailed by the reference to [csr@uccs.edu](mailto:csr@uccs.edu) by the application deadline.

**Undergraduate Research Academy Summer Program -  
 2024 Application Form**

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| **Student Applicant Information- *to be completed by student*** |
| **Name:** Click or tap here to enter text. |
| **Address:** Click or tap here to enter text. |
| **Student UCCS ID #:** Click or tap here to enter text. |
| **Email Address:** Click or tap here to enter text. |
| **Year (Junior or Senior):** Click or tap here to enter text. |
| **Major:**Click or tap here to enter text. |
| **GPA:**Click or tap here to enter text. |
| **Expected Graduation Date:** Click or tap here to enter text. |

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| **Faculty Mentor Information- *to be completed by faculty member*** |
| **Name:** Click or tap here to enter text. |
| **Email:** Click or tap here to enter text. |
| **Campus Department**: Click or tap here to enter text. |
| **Campus Office Location:** Click or tap here to enter text. |
| **Department Financial Liaison Name:** Click or tap here to enter text. |

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| **Research Project Information- *to be completed by faculty member*** |
| **Project Title:** Click or tap here to enter text. |
| **Project Start Date:** Click or tap here to enter text. |
| **Expected Project End Date:** Click or tap here to enter text. |
| **Total Funds Requested:** Click or tap here to enter text. |
| **Has the student and faculty pair applying for funding previously received an Undergraduate Research Academy award?**  **Yes, please list semester:** Click or tap here to enter text. **No** |

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| **Research Project Information- *continued*** |
| **Is your project related to the cybersecurity field?**  **Yes  No** |

The [program expectations and application materials](https://ura.uccs.edu/program-overview) must be jointly reviewed by the student and faculty member and agreed upon prior to submission.

**Requirement Acknowledgement**

**Student Researcher:**  
I understand the requirements of the Undergraduate Research Academy (URA). I will fulfill the requirements of my role as a student researcher, including working closely with my Faculty Mentor, meet weekly with my Faculty Mentor, attend all mandatory URA workshops and participate in Mountain Lion Research Day, CSURF or similar conference.

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| --- | --- |
| Signature | Date |

**Faculty Mentor:**  
I agree to the requirements of the Faculty Mentor for the Undergraduate Research Academy (URA). I will fulfill the requirements of my role as a faculty mentor, including maintaining regular communication with the student researcher, participating in weekly mentor meetings, and helping the student prepare for Mountain Lion Research Day, CSURF or similar conference.

|  |  |
| --- | --- |
| Signature | Date |

The application, personal statement, research proposal, and unofficial transcript should be submitted electronically as a single document in pdf format to the Center for Student Research at [csr@uccs.edu](mailto:csr@uccs.edu) by the end of the day (11:59pm) on April 1st, 2024.   
Please name the document URA\_2024\_studentlastname.pdf.